

**Minutes of TES Weekly Status Meeting (PM-8451)-Continued**  
**August 5, 2002**  
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**Investigator Meeting**

The training session on topography should be increased by ½ hour to allow for questions. This could be done by reducing the time for the questionnaire training. The questionnaire could be given to coordinators and investigators on Friday to complete before the session on Saturday.

**ACTION: M. Larson to revise agenda accordingly.**

**TES Time Line**

Philip Morris needs a final report by the end of 2003. Hans indicated that the data management timeline seemed too long. Mary Westrick indicated that sample analysis would not be completed until Nov. 2003 and that additional resources would be needed to complete this sooner. Hans indicated that we should review the time line. Hans also indicated that sample analysis data from Arista and MDS would be available in time.

**ACTION: J. Hunter to review data management portion of time line.**

**ACTION: J. Schultz/M. Westrick to discuss with K. Phillips.**

**Video Production**

Philip Morris approved the cost for video production (video to be used for group consent).

**Letter of Indemnification**

Lawyers are reviewing. Should have comments by 08/09.

**ACTION: Philip Morris**

**Next Call**

Date: August 12, 2002

Time: 10:00 am CT/11:00 am ET

Passcode: CCS

Conference Leader: Jill Schultz

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